



AMERICAN WAY REAL ESTATE, Inc.

709 Main Street
Port Jefferson, NY 11777
(631)331-3100
www.weclose.com

Standard Operating Procedures for Prospective Homebuyers

The following are prerequisites that ALL Homebuyers must meet prior to receiving any services from American Way Real Estate, Inc. These procedures will ensure that you receive the best service from each of our agents in a safe and productive atmosphere. We at American Way want to create a Homebuyer experience that gets you into your new home in a smooth and enjoyable fashion.

STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE PURSUANT TO REAL PROPERTY LAW §442-H

American Way Real Estate, Inc. (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that Broker:

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| <u>Requires</u> ☒ Does not require | 1. Prospective buyer clients to show identification* |
| <u>Requires</u> ☒ Does not require | 2. Exclusive buyer broker agreements |
| <u>Requires</u> ☒ Does not require | 3. Pre-approval for a mortgage loan / proof of funds* |

*Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Acknowledgement of Broker

Broker:

By:

Name: Lorraine Guzzetta

Title: Broker

State of NY

County of Suffolk

Broker:

By:

Name: David Guzzetta

Title: Broker

State of NY

County of Suffolk

The foregoing document was acknowledged before me this 21st day of November, 2025 by David Guzzetta who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

[Signature] Notary Signature

JAMIE FRANCIS
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01FR6112394
Qualified in Suffolk County
Commission Expires July 06, 2024